



HVES
PTA PLANNING MEETING
NOTES

Tuesday, September 19, 2017
7:00 p.m.

Attendees: Mrs. Zolkower, Jana Rhone, Siobhan Carroll, Faith Lewis, Larrissa Strout, Ashley Franzel, Stacey Ricci, Jen Goodridge, Rachel Phillips-Anderson, Taylor Stager, Lyle Turner, Hsimei Huang, Lora Elinoff

Meeting began at 7:05p

Principal's Report

- 90 dads showed up today for Dads Take Your Child to School Day
 - o Note for Next Year: Have a PTA rep there to sign up dads
- October 26: Multilingual curriculum night
 - o School is providing dinner at 5:30, followed by 6:30 overview
 - o There will be translation into Spanish and Amharic
 - o Evening includes interactive sessions on how to help kids with homework, incorporating parent and student participation
 - o The school will be providing babysitting by KAH
- Mrs. Zolkower will work with communities to find liaisons in the future
- HVES staff want to plan an Academic Night in January to talk about curriculum and offer hands-on exercises; January 11 or 18 are possible dates.
- Siobhan requested that the school provide information on compacted math, gifted and talented testing, the middle school process, and other topics.
 - o Mrs. Zolkower will discuss this request with HVES staff and middle school and high school staff
 - o Ashley Franzel will consult with the MCCPTA for additional resources
- HVES will be conducting a penny drive, starting September 25, to raise funds for those affected by recent disasters. HVES will announce the amount raised on World Smile Day, October 6th.
 - o May need parent assistance with counting change.
 - o HVES will send a check to the MCPS Educational Foundation, which is sponsoring the drive.
- HVES is launching the Student Government Association for grades 2-5.
 - o Ms. Crabtree and Ms. Egan are sponsoring the activity.
 - Each class will have a representative, an alternate representative, and a class ambassador.
 - Rather than voting, the concept will be introduced at an assembly, and teachers will highlight the qualities required for the positions. Students will nominate classmates immediately.

Web Overview

- Lyle explained the new GSuite tools: positional email accounts; updated website information; listserv capabilities, Drive; and more.
 - o We can create up to 100,000 email accounts
 - o We can create many listservs (room parents, individual classrooms, exec board, etc.)
 - o These tools are FREE to the PTA
 - o For now, use both the Yahoo and the GoogleGroups listservs
 - Transition timeline needed to fully move to new listserv
 - New listserv address is community@hves-pta.org and is open to the whole HVES community.

Membership Update

- We current have 141 members, including 32 parent-sponsored staff members
- Membership goal is 250

Fundraising Update

- No fundraising coordinator yet
- Art to Remember in ongoing the fall; additional details discussed later
- Amazon Smile – The PTA received \$100 from last year, unclear whether partial year or full year amount
- Mabels Labels – The PTA received \$80
- Giant – The PTA received everal hundred dollars
- Whole Foods – Taylor will follow up on escrip information circulated by vendor and MCCPTA

Budget Update

- Faith has been working to move the budget from a complex Excel spreadsheet to Quicken
- This will allow the budget line items to be streamlined and the information to be presented much more clearly
- Faith had issues printing the budget in the old Excel format; therefore it was not reviewed at the meeting

Restaurant Nights

- El Golfo (fall) – October 16th
- Taylor Gourmet (pending)
- Not Your Average Joe's (pending)
- Taylor may look into an Ethiopian restaurant for spring

Manna Food Drive

- Will take place from October 16-31
- Need help from kids volunteering to decorate boxes at Rachel's house

- Need volunteers to take boxes from classrooms to lobbies during the Halloween parties

Review of Past Events

- Kindergarten pizza party, Kiss and Cry,

Future Events

- Walk to School Day is Wednesday, October 4; The PTA will reimburse Jana for the purchase of a banner
- General Meetings and Planning Meetings will begin at 7:15 in the future
- KAH Trunk or Treat – 10/25
- Halloween Party and Parade – 10/31, from 2:45-3:45 pm
 - o Ms. Zolkower noted that last year 10 percent of the student population did not participate in Halloween, either due to lack of costume or lack of observance of the holiday
- Art to Remember – forms will go home 11/9; due back to HVES 11/17; orders distributed 12/11 or 12/12.
 - o This year's theme is peacocks
 - o Families may obtain paper in a dimension specified on the Art to Remember and submit additional artwork that can be purchased
- Staff Appreciation Dinner will be on 11/13, likely from Lebanese Taverna due to staff popularity

Northwood Cluster Update

- Ashley will testify on behalf of the entire Northwood Cluster to the Board of Ed in October
- MCPS recently changed its criteria for eligibility for school renovations, resulting in HVES, SSIMS, and Northwood being eligible for consideration for renovations through a process underway this fall
- This is a CIP year, when large projects are added to the schedule
- Ashley strongly recommended that at least one parent from HVES testify on behalf of HVES
- Seth Adams, Andy Zuckerman have been engaged and responsive and could be the recipients of emails or postcards from parents
- Mrs. Zolkower highlighted facility needs: HVAC, the dirt room, inability to use bulletin boards due to cinder block wall, old lighting
- HVES' official capacity is 288; enrollment is at 406

The meeting adjourned at approximately 9:30.



HVES
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MEETING AGENDA
Tuesday, September 19
7:00 p.m.

SUCCESSFUL HVES EVENTS

Back to School Staff Appreciation Breakfast & Gifting
First Day of School – Kiss & Cry
Kindergarten Pizza Party
Ice Cream Social
Spirit wear
Back to School Night
Volunteer Orientation / Training
Room Parent & Thursday Folder Volunteer Assignemnts
Dads Take Your Child to School Day

1. Introduction Siobhan Carroll
2. Principal's Report Galit Zolkower
3. Membership Report Stacey Ricci
4. Coordinator Positions Siobhan Carroll
5. Fundraising & Budget Faith Lewis / Siobhan
6. Listserv Lyle Turner

7. Ongoing/Upcoming PTA Events/Activities:
 - K Pizza Party / Fall Social/ Kiss & Cry (notes) Taylor Stager
 - Dads Take Your Child to School Day 9/19 Galit Zolkower
 - Volunteer/Room Parent Training (Review) Holly Plank & Larrissa Strout
 - Art to Remember Jenny Stavros
 - Spirit Wear/Logo Items Fran Walterman
 - Walk to School Day 10/ 04 Jana Rhone
 - General PTA Meeting 10/03 at 7:15 pm Siobhan Carroll
 - Mana Food Drive Rachel Anderson & Lora E.
 - Staff Appreciation Dinner 11/9 Larrissa Strout
 - Halloween Festivities (Costume Swap?)

8. PTA Expectations / Goals / Announcements / Other Business

**Remember to record your volunteer hours
in the office or on the PTA website!**

